

**JERUSALEM COLLEGE OF ENGINEERING**  
(An Autonomous Institution, Affiliated to Anna University)

The 2<sup>nd</sup> Internal Quality Assurance Cell(IQAC) online meeting for the Academic year 2019-20 held on May 13, 2020 from 10.30 am to 11.30 am.

**Members Present:**

NAME	DESIGNATION	POSITION
Dr. S.Prince Arockia Doss	Principal	Chairman
Dr. M. Mala	Chief Executive Officer	Member
Dr. M.Ramalingam	Director	Member
Dr. M. A. Paneerselvam	Academician	Member
Mr.Magesh	Industrialist	Member
Dr. V. Jamuna	Dean – Research	Member
Dr. P. Anuradha	Dean - Academics	Member
Dr. C. R. Rene Robin	Associate Dean	Member
Dr. N. S. Elangovan	Dean Student Affairs	Member
Dr. Sheeja V Francis	HOD-BME	Member
Dr. C. Nirmala Rani	HOD-CIVIL	Member
Dr. S. P. Manikandan	HOD-CSE	Member
Dr. N. Booma	HOD-EEE	Member
Dr. P. Gnanasivam	HOD-ECE	Member
Dr. V. Jamuna	HOD-E&I	Member
Dr. A. Vijaykumar	HOD-IT	Member
Dr. T. V. Ambuli	HOD-MBA	Member
Dr. N. John Jebarathinam	HOD S&H and Hostel Committee Chairperson /Chief Warden	Member
Dr. R. Vaidyanathan	Proctor-in-Chief	Member
Dr. S. Rama Krishnan	Controller of Examination	Member
Mr. D. Kangeyan	Administrative Officer	Member
Mr. R. Sivagnanam	Chief Librarian	Member
Mr. M. Venkatesh	Head – Placement and Training	Member
Dr. P. Natarajan	Director of Physical Education	Member
Mr. S. Ramesh	Community Representative – Village Administrative Officer	Member
Ms. C. Swathi	Student Representative	Member
Mrs. V. Lalitha	Parent	Member
Mr. Karthik Krishnan	Alumni	Member
Mr. V. Sudhakar	AAA Coordinator	Member
Dr. D. Parameswari	IQAC & NIRF Coordinator	Member- secretary



## MINUTES OF THE IQAC MEETING

The 2<sup>nd</sup> Internal Quality Assurance Cell(IQAC) online meeting for the Academic year 2020-21 held on May 13, 2020 from 10.30 am to 11.30 am.

Online meeting started with the welcome address by Chairman and the following points were deliberated:

1. Principal thanked all the HoDs and Dean – Academics for the exemplary way in which online classes were conducted with the dedicated and highly committed contributions of all faculty members and for the seamless manner of conducting all the online assessment tests and completing the evaluation process on time.
2. Principal appreciated the conduct of various COVID - 19 online awareness contests, webinars and placed on record, the vibrant learning attitude of all faculty members in taking up various faculty development programmes, workshops and webinars and completing the same successfully.
3. Principal informed the members that progress should be made in preparation for NAAC renewal and AQAR to be submitted by the end of March 2021
4. NSQF – Skill Development Courses  
Director presented the salient features of National Skills Qualification Framework (NSQF). He elaborated on the points needed to prepare proposals to apply under UGC scheme for providing skill-based education under NSQF
5. Principal thanked Dean Academics for her excellent role in coordinating COURSERA CAMPUS PROGRAM and all the vibrant Department Admins. So far, students and faculty have chosen courses on 500 different topics offered by Internationally reputed universities/organisations like University of Michigan, Google, Yale University etc which is overwhelming and many have completed the courses with good grades.



6. Academic Activities by Dean Academics

Dean Academics appreciated the HoDs and their team of faculty for their tremendous support in the last two months in keeping the students busy with academic activities by conducting online classes through Zoom, Google meet, Google classrooms, WhatsApp, video and audio lectures, sending materials in the form of ppt, pdf files and word documents. She also appreciated the way tests were conducted through online modes and stated that the academic schedule prepared at the beginning of the semester was followed strictly.

7. Swayam online courses

Dean expressed that Swayam online courses will be offered to our students as electives from the fourth / fifth semester for students from the batch 2019 - 23. The list of courses will be sent to HoDs by Dean at the beginning of each semester. Students will be able to opt a course from the list and can pursue the online course instead of opting an elective course at college. Dean requested HoDs to get this point ratified in their Board of Studies meeting this year.

8. Parent-Teacher Meeting

Parent-Teacher meeting was conducted through online mode for First Year students on 15/2/2020 and Senior classes on 7/3/2020, 85% of parents are attended the meeting.

9. Jerusalem Scholarship Eligibility Test

The team has planned to conduct a scholarship test for all 12th class students. The test would be called Jerusalem Scholarship Eligibility Test. The management is ready to provide scholarships for toppers in the test. Three teams have been formed for smooth conduct of the test.

a) Team 1 – Software and Online portals

Dr. Rene Robin – Associate Dean

Ms.Lavanya – CSE dept

b) Team 2 – Preparation of 3 sets of question papers as per JEE pattern

in Physics, Chemistry and Mathematics

Dr. John Jebarathinam – HoD (S & H)



c) Team 3 –Mobilising 12th class students for the test

Mr.Sudhakar, S & H dept

Ms.Tamilselvi, ECE dept

Dr.Prasina

10. Webinars conducted by JCE

Principal congratulated all the departments for organising excellent webinars with Industry experts on various topics and themes and for organising various COVID – 19 awareness Quiz programs and contests.

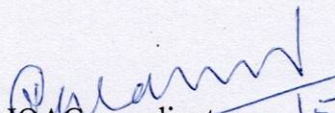
11. Placement and career guidance

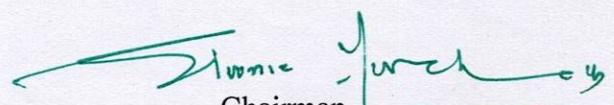
Placement officer briefed about the online classes conducted during the last one month. He expressed that TCS and HCL placements may begin from July 2020 onwards if the situation in the state improves. He stated that students are periodically trained for these two companies by giving online tests.

12. Student Support activities

NSS, YRC, SPORTS, Entrepreneurship activities were presented by the respective programme officers.

IQAC coordinator proposed the vote of thanks.

  
IQAC-coordinator 16/5/20

  
Chairman

Dr. S. PRINCE AROCKIA DOSS, M.Sc., B.Tech., M.E., Ph.D.  
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Action Taken Report: 23-9-2019

S.No	Recommendations	Action Taken Implementation and outcome
1	To apply for patent which will enhance NIRF ranking	Six patents are filled and published
2	Technical Symposium	Technical Symposium was proposed to be conducted on 27 Sep 2019
3	To identify potential students project with research focus.	Identified the socially relevant potential project and grant received from TNSCST
4	In-plant training	Students are undergone in-plant training during summer vacation





16 SEP 2019

### MINUTES OF THE IQAC MEETING

The first IQAC meeting for the Academic Year 2019-20 was conducted on 13-SEP-2019 at 2.30 P.M at the Principal's Chamber.

The meeting started with the welcome address by the Chairman and the following points were deliberated:-

**Enhancement of Research Output:**

- Our institution has registered for NIRF ranking 2019. In this connection, Principal suggested to enhance the number of research papers/publications in Scopus indexed journals and apply for patent which will enhance NIRF ranking. Emphasis was given to identify potential students project with research focus.
- Dean research presented the list of proposals submitted by faculty members to “NewGen Innovation and Entrepreneurship Development Center” and DST – Science and Technology for women project on July 2019.

**Special Project Grant on Skill Development:**

- Principal informed that our institution has been granted of Rs. 7.03 Crores for the project sanctioned on 17/7/2019, under the scheme of Dean Dayal Upadhyaya Grameen Kaushalya Yojana – DDU-GKY(skill development programme) for importing skill training to rural candidate to TamilNadu District. Dr.C.R.ReneRobin Project-Head explained the various skill development programmes coming under this scheme and explained mobilization of potential candidates, through Ten identified District Collectorates.

**Incubation Center:**

- Chairman informed that Dr.P.Gnanasivam along with all HODs to take necessary steps to establish incubation center in our campus.
- The chairman appreciated the MBA department for establishing “Institution Innovation Counsil 2.0” approved by MHRD on 11/9/2019.

**Placement and Training:**

- Mr.M. Venkatesh, Head - Placement and Training presented placement programmes for the ongoing academic year and gave statistics on students placed so far through campus



placement drive. Regular placement oriented training classes are being conducted to all the students from second year to final years.

#### **Remedial Classes:**

- Remedial classes are organized after the regular working hours, 4.00 P.M to 5.30 P.M, to all the students having arrears in previous semesters.
- Dean Academic requested all HODs to ensure follow up to maintain full attendance in all the remedial classes being conducted.

#### **Seminars, Workshops and Industrial Visit:**

- All the departments are periodically organizing seminars, workshops, and guest lecturers and HODs were asked to conduct more number of FDPs, value added courses and Certificate courses.
- Periodically industrial visits are being organized for all students and HODs are requested to motivate the students to undergo in-plant training during semester vacation.

#### **First Year:**

- Dr.N. Jonh Jebarathinam, HOD- Science and Humanities informed that all the first year students are very attentive and responding well in all the classes.

#### **Parent-Teacher Meeting:**

- Parent-Teacher meeting was conducted on 17-08-2019, good number of parents attended the meeting in spite of the inclement weather.

#### **Student Support activities:**

- NSS, YRC, Entrepreneurship activities were presented by the respective programme officers.
- The Department-wise Technical Symposium was proposed to be conducted on 27 Sep 2019 and committees were identified and assigned responsibilities.

#### **Controller of Examination:**

- The Chairman asked the Controller of Examination to prepare the schedule for University Lab and theory Examination for the forthcoming semester.

IQAC coordinator proposed the vote of thanks.

  
IQAC coordinator



  
Chairman

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PRINCIPAL  
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Recommendation and Action Taken Report for the second IQAC meeting: 15-FEB-2019

S.No	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Identify the gap in the curriculum	HoDs are identified the gap and taken the necessary steps to fill the gap
2	To conduct more number of seminar, FDPs and workshop, Value added courses	Events and value added courses are conducted by the department
3	Purchase books for library	Chief librarian purchased new titles for central library
4	To conduct weekly test	Conducted by all department
5	NSS activities	Activities like Tree plantation Blood Donation Camp), Road Safety program etc. successfully conducted under NSS